

# Substitute Teacher Seminar

Thursday, March 7, 2013

8:30 AM - 2:30 PM

(Check-in 8:15 a.m. - 8:30 a.m.)

CESA 8 Office

223 West Park Street, Gillett, WI 54124



**W**isconsin Department of Public Instruction enacted a rule allowing school districts to hire non-certified to be issued a short term substitute permit, however, these individuals must hold a (four year) bachelor's degree, receive appropriate training, and be sponsored by a school district.

This hands-on training presents a positive, honest, and accurate account of what it **really** means to be a substitute teacher! Pertinent topics include, discipline/management techniques, important health and safety information, expectations from the classroom teacher, special education concerns, and sample emergency lesson plans, with time allowed for networking and questions from participants. The application process is also explained.

Presenters, *Sherry Mayernick* and *Sandy Petersen* are DPI endorsed instructors and active substitute teachers themselves, they will present this one-day, comprehensive training seminar for persons interested in obtaining a Substitute Teacher Permit.

When the DPI implemented this emergency rule allowing interested individuals to substitute teach, there was a requirement that the training be completed before the emergency permit was issued. TEAM Educators Substitute Teacher Training Seminar was the model program used by the DPI to serve as an example of the type of training required.



***Please note: There is a minimum of 25 (maximum of 40) participants to run this class***

Fee: \$100.00 - per participant includes all materials and lunch. All registration will be completed through our online registration website [www.myquickreg.com](http://www.myquickreg.com) or go to the CESA 8 website and click on the professional development link at the bottom of the page. **Telephone registrations are not accepted.**

***Cancellations must be received 48 hours prior to the start of the workshop for a refund to be issued and are subject to a \$50.00 processing fee.***

Information: Contact Betty at [bettyk@cesa8.k12.wi.us](mailto:bettyk@cesa8.k12.wi.us)

Other info: CESA 8 does not have access to individual school district substitute teacher needs. Please contact districts directly for this information.

Location: CESA 8 Office, 223 west Park St., Gillett, WI 54124

**Registration Deadline: March 1, 2013 or when class is full.**